

University of West Georgia Senate
Teaching, Learning, and Assessment Committee (TLA) – Meeting Minutes February 19, 2021

In attendance: Anne Barnhart, Janet Gubbins, Melissa Jackson, Farooq Khan, Brian McCrary, Rod McRae, Laura Phillips, Sally Richter, Jason Swift, Amanda Thomas, Rebecca Gault

| Agenda Item Topics | Overview of Discussion | Action/Action Items/Outcomes or Follow up Needed |
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| Call to order Introductions | Group called to order at 9:30 am. | |
| Approval of Minutes | Minutes for January 22, 2021 were approved. | |
| Discussions to permanently move SEIs online for future semesters (Fall 2021 and beyond). | After discussion of ways to promote returns of online SEIs, the committee voted to recommend that the Faculty Senate vote to move all course evaluations in future semesters online. | Rebecca will request that the secretary of the Faculty Senate include this as an action item on the March Senate Agenda. |
| Faculty Evaluation Survey returns and discussion of timeline for subcommittee to rewrite SEI items. | The committee discussed proceeding with the subcommittee work on revising the SEI as survey returns continue. The committee has a 50% return goal, but may settle for a lower goal. The committee has decided to begin subcommittee meetings within the next month with a plan to continue through the early fall. Once an initial round of revisions are complete, the revised SEI will be shared with faculty for review and comment, followed by a second round of revisions. | Rod will schedule subcommittee meetings on this issue. |
| Next steps to address terms associated with majors, including “concentration,” “track,” “emphasis,” and other related terms, particularly as the terms are related to assessment and student learning outcomes. | Moving forward, the committee will determine if it should make recommendations and what they should be to the University Assessment Committee regarding student learning outcomes associated with terms attached to majors and may make recommendations to the Provost’s Office regarding definitions of these terms moving forward. The committee is interested in suggesting that advising sheets used within college and departments | Rebecca will discuss with Dan Williams whether this issue should be brought to the Executive Committee or handled through more than one standing Senate committee. Rebecca will ask Joe Fernander for blinded student transcripts |
| Nomination of Chair of TLA Committee for 2021-2022 | Jason Swift was nominated and voted to be Chair of the TLA Committee for 2021-2022. | Rebecca will request that the secretary of the Faculty Senate include this as an information item on the March Senate Agenda. |

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| <p>Proposal to move SEIs online as a temporary measure for the spring 2021 semester in accordance with the procedure used during the fall 2020 and spring 2020 semesters created by current circumstances due to the Covid-19 pandemic.</p> | <p>Subsequent to the January TLA Committee meeting and in advance of the February meeting, the members of the committee voted via email to recommend a full Faculty Senate vote at the February meeting on this action item. The action item then passed in the Senate.</p> | |
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| <p>Next Meeting</p> | <p>Friday, March 26, 2021, 9:30 am Online via Google Meets</p> | |
| <p>Other</p> | <p>Adjourned at 11:00 am</p> | |

Respectfully submitted- Rebecca Gault