

Senate Teaching, Learning, & Assessment Committee – Meeting Minutes for 12/10/2021 (DRAFT)

Attending

Jason Swift
Constance Ferrell
Rod McRae
Josh Sewell
Janet Gubbins
Beth René Roepnack
Amanda Thomas
Brian McCrary
Sally Richter
Rebecca Gault
Laura Phillips
Jean Cook
Amy Mendes

Minutes

1. Welcome
2. Selection of today's minute recorder
3. Review and approval of minutes Nov.: No changes from attendees
4. SEI instrument revisions: Reminder to complete SEI revision survey by TLA Cmte
 - a. SEI subcommittee
 - b. Timeline:
 - i. Extensive committee discussion determined that the feedback survey on the proposed revisions to the instrument would be sent to the Faculty Senate and the faculty body starting in January. The survey, created in Qualtrics, will begin with asking three optional demographic questions: Senator/non-senator, FT/PT status, and faculty rank.
 - ii. All faculty will have 30 days to provide feedback—with reminders for completion coming from the Academic Affairs newsletter, the CTL weekly update, and the Senators. If we don't reach a minimum of 30% response rate from faculty (full- and part-time faculty) within 30 days, we then look at extending another 30 days—but capped at 60 days total for feedback via the survey.
 - iii. Send out the current revision question set while working as a committee on new prompts about [diversity, equity, and inclusion](#) and [faculty interaction](#) to explore, research, and build a draft prompt for those two topics. We agreed to let all faculty know that the TLA Committee is investigating each question thoroughly and with due diligence. We might have to reconsider these—and all—questions in light of UWG's decisions about the inclusion of the new Student Success Metric (as per USG policy).
 - iv. Upon closing of the survey, the TLA Committee will review the input received.
 - v. After review, the new survey will launch for piloting in the summer with full implementation in the fall of 2023.

- vi. A TLA subcommittee is forming a timeline for recurring revisions across academic years.
5. Spring work:
 - a. Video/Live streaming policy: Jason reminded the committee of the process so far, including President Kelly's action to send the policy wording back to the Faculty Senate to revise.
 - b. TLA Charge: Policy recommendation that would give faculty and departments / programs more autonomy in choosing the format (e.g., online, F2F, hybrid, etc.) for their course offerings. Jason recommended that we research this recommendation further, especially in relation to new promotion/tenure/review (PTR) guidelines. How can a policy recommendation be sensitive to faculty, the new PTR policy, performance in the classroom, etc.? Will this policy inadvertently set faculty up for risk of failure, especially in certain disciplines? He recommends the committee explore the consequences fully in the spring semester. Rebecca asked how the modality for courses are determined and agreed upon now, at the program level or the instructor level. Janet said that the decision varies by program/department.
6. TLA chair-elect: To be determined but coming up in the early spring
7. Spring meetings: Schedule is being made.
8. New business: None
9. Adjourn