Technology Planning Committee 2008-2009

Minutes of the September 17, 2008 in Education Center 104

Attendees: Present
- C. Aanstoos (Senate)
- D. M. Baylen, Chair (Senate)
- M. Bray (Past Chair)
- M. Aldrich (VPAA)
- K. Kral (ITS)
- S. Smith (Library)
- S. Brickman (CAS)
- D. Rocco (CAS)
- R. Xu (CAS)
- B. Prince (COB)
- J. Huett (COE)

Attendees: Not Present
- S. Broom (UAD)
- S. Lingrell (Enrollment)
- M. Renfrow (CPP)
- Lewis (SGA)
- T. Mashburn (SGA)
- K. Middleton (SGA)

A.   Old Business

Item 1: Approval of the minutes from the last meeting (Baylen)

Minutes from the last meeting was approved by those present.

Item 2: Revisiting E-rate Discussion (Huett)

A lengthy discussion on the e-rate, now to be addressed as e-tuition, occurred at this meeting given that several members were present but not in attendance in August where a similar discussion took place. Update was also given on the summer e-tuition money. Discussion followed about the TPC's role on this matter.

At the end of the discussion, the committee members agreed to send an information statement to the Senate in its future meeting that the committee will support the current position on e-tuition distribution (40/40/20) to the departments until more data is collected on how it is being used to support distance learning initiatives and activities. The TPC chair will draft the statement and present it to the committee on its next meeting and forward it to the Senate as an information item for its October meeting.

Item 3: Update on Online Learning Task Force (Aldrich)

Aldrich and Huett discussed the progress of this task force resulting from its first meeting.

Item 4: Update on Technology Plan Subcommittee (Bray/Kral)

Bray updated the committee on the status of the work of the subcommittee. He informed the committee that his group is conducting a needs analysis and would need more time to complete the work. He informed the committee that his group will be ready to have a new strategic plan in place starting Fall 2009.

Kral informed the committee that the "existing" Technology Plan expired in 2007. Given this information and that an audit will be conducted in mid-November this year, she recommends that the current Technology Plan be extended for two years. The justification for this recommendation was attributed to the recent ITS reorganization that redirected the focus from the completion of a new Technology Plan. This will provide the subcommittee enough time to complete a new Technology Plan that is aligned with the next University Strategic Plan starting in 2010.

At the end of the discussion and given Kral's recommendation, the committee members agreed to send an information statement to the Senate in its future meeting that it recommends to extend the current 2002-2007 strategic plan to align with the implementation of the University Strategic Plan in 2010. The TPC chair will draft the statement and present it to the committee on its next meeting and forward it to the Senate as an information item for its October meeting.

Item 5: Update on Technology Fee Subcommittee (Bray)

Bray updated the committee on the status of the work of the subcommittee.

B.   New Business

Item 1: IT Audit (Kral/Driver)

Kral invited Driver to present to the committee the process involved in the conduct of an IT audit this November. She also updated the committee on areas needing improvement in the last IT audit report. She advised the committee on what needs to be done given the possibility of members being interviewed by the auditor during this audit process.

C.   Other

Item 1: Committee Structure/Membership and Frequency of Meetings (Baylen)

Baylen presented an update of a list of individuals who requested to remain subscribed to the listserv. Kral accepted the list and will follow through in updating the listserv membership. Baylen informed the members of the next committee meeting scheduled for October 22 from 2-4 pm.

Item 2: Annual Evaluation Report (Baylen)

Baylen informed committee members that process of completing annual evaluation will be discussed in the next meeting and roles will be assigned.