

Rules Committee Agenda

UWG Rules Committee Meeting Agenda
Meeting Agenda

Meeting Date: 03/04/21

Meeting Time: 8:00 AM

Meeting Location: Online Google Meet link:

Chair: Angie Branyon

FGC Membership

Name	email	Department	Role	Attendance
Angie Branyon	abranyon	Educational Technology & Foundations (ETF) -- 2021	Chair	
Lok Lew Van Voon	lok1	College of Art, Culture, and Scientific Inquiry—(CACSI) 2023	Senator (Member-at-Large)	
Anca Koczkas	akoczkas	College of Art, Culture, and Scientific Inquiry (CACSI) -- 2021	Senator (Member-at-Large)	
Laura Hill	laurah	International Languages and Cultures (CACSI) -- 2023	Senator	
Ajith DeSilva	ldesilva	CACSI --2021	Representative	
John Sewell	johns	School of Mass Communication -- 2021	Representative	
Brittney Beth Drummond	bdrummon	CACSI -- 2022	Representative	
Alison Hollingsworth	alisonh	Richards College of Business (RCBH) -- 2022	Representative	
Jennifer Heidorn	jkoch	College of Education (COE) -- 2022	Representative	
Michelle Venn	mvenn	Tanner Health System School of Nursing (THSSON) --2021	Representative	
Craig Schroer	craig	LIBR	Representative	
Kristi Carman	kcarman	University Counsel		
Jon Preston	jpreston	Provost		
Denise Overfield	doverfie	Assistant Vice President/Academic Affairs		

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Harry Nelson	hnelson	Administrative Manager Academic Affairs		
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Presenters:

Meeting Agenda Items

1. Welcome

2. UPC Charge

a. Discussion of UPC charge

- i. The current UPC charge mentions recommendation of policies and procedures, but typically, that is the purview of the Academic Policies Committee rather than UPC.

Undergraduate Programs Committee

Purpose: to receive and consider requests for modifications to the undergraduate curriculum as specified in the UWG Shared Governance Procedures for Modifications to Academic Programs and to advise the Provost and Vice President for Academic Affairs on said requests; ~~to recommend policies and procedures concerning undergraduate degrees and academic programs (including majors, concentrations and minors) and individual undergraduate courses;~~ to advise on incorporating diversity and inclusion into curricula as appropriate; as well as to review comprehensive program reviews. ~~The Core, Honors, and Interdisciplinary Programs (CHIP) subcommittee of this committee, consisting of four senators and three representatives, will make recommendations about curricula in the stated areas. The members of this subcommittee will be chosen by the committee as a whole.~~

Membership: ten senators; seven faculty, ~~one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library;~~ one faculty member elected from each of the major academic

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units (colleges, schools and the library); four administrators: the Registrar and a Provost appointee will sit on the main committee; the Dean of the Honors College and the Executive Director 25 of Interdisciplinary Programs
one student appointed by SGA

b. Votes on proposed recommendations

- i. Recommendation to strike the phrase: “to recommend policies and procedures concerning undergraduate degrees and academic programs (including majors, concentrations and minors) and individual undergraduate courses;” from the UPC charge. — **APPROVED**
- ii. Recommendation to strike the sentences: “The Core, Honors, and Interdisciplinary Programs (CHIP) subcommittee of this committee, consisting of four senators and three representatives, will make recommendations about curricula in the stated areas. The members of this sub-committee will be chosen by the committee as a whole.” from the UPC charge, and to change the Membership section to reflect that all listed members will be members of UPC. — **APPROVED**

1. Based on the two approved recommendations, the revised UPC charge would read as follows:

Undergraduate Programs Committee

Purpose: to receive and consider requests for modifications to the undergraduate curriculum as specified in the [UWG Shared Governance Procedures for Modifications to Academic Programs](#) and to advise the Provost and Vice President for Academic Affairs on said requests; as well as to review comprehensive program reviews.

Membership: ten senators; one faculty member elected from each of the major academic units (colleges, schools and the library); four administrators: the Registrar, a Provost appointee, the Dean of the Honors College, and the Executive Director of Interdisciplinary Programs; one student, appointed by SGA. (Total: 22)

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- iii. Process that will be followed until recommendations are approved by the Rules Committee: When CHIP meets, one CHIP member who attended the CHIP meeting will attend the UPC meeting to present CHIP's agenda items. The UPC will vote on all proposals coming from CHIP prior to presenting those proposals to the Faculty Senate. — **APPROVED**

II. **Procedure 1002: Shared Governance:**

https://www.westga.edu/administration/policy/assets/docs/UWGPL1002_PolicyAndProcedure_20210120.pdf

III. **Discussion concerning if this is taking place of Article IV Sections 1 & 2 which currently defines faculty governance**

Article IV: Section 1; B

B. Role and Function of the General Faculty

1. Subject to approval by the President, the Chancellor and the Board of Regents, the General Faculty has primary authority and responsibility in formulating policy and rules and regulations in all matters concerning curriculum (including, but not limited to, programs and courses of study, major field requirements, core curriculum, and individual courses), to conduct and schedule classes and final examinations, to set requirements for graduation, and to specify the educational standards of the University.

2. Subject to approval by the President, the Chancellor, and the Board of Regents, the General Faculty shall formulate policies for admission, registration, dismissal, and academic discipline of students.

3. The General Faculty shall participate with the administration in the formulation and maintenance of policies for:

- a. Appointments, promotions, tenure, salaries, dismissals, and discipline of faculty and academic administrators.
- b. Operation of the library and Information Technology Services.
- c. The preparation of the academic calendar, including the setting of dates for commencement exercises and academic convocations.

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4. The General Faculty shall participate with the administration and properly constituted representative student groups in the formulation and maintenance of policies for the following matters:

- a. Student publications, financial aid, and housing.
- b. Intercollegiate athletics.
- c. Student organizations (including fraternities and sororities).
- d. All other student activities and affairs.

5. Subject to the approval of the President, the General Faculty, in exercising its responsibilities, duties and powers, may establish such committees, councils, and other bodies and may delegate such of its powers and functions as it deems expedient, provided that adequate supervision and review of the actions of committees, councils, and other bodies are maintained.

Section 2. Faculty Senate Organization

A. Composition of the Senate (Revised April 30, 2018)

The Senate shall be comprised solely of the voting members of the General Faculty as defined in Article I, Section 2C of the Statutes. Its membership shall include:

1. The President, an ex-officio (nonvoting) member; 2
2. The Provost and Vice President for Academic Affairs, an ex-officio (nonvoting) member;
3. Chair of the Senate;
4. Chair-Elect of the Senate, an ex-officio (nonvoting) member, or Past Chair of the Senate, and ex-officio(nonvoting) member;
5. Duly elected senators, apportioned to each college, the School of Nursing and the Library, such that the number of senators allocated to each unit shall equal 10% of their full-time faculty. The Library and the School of Nursing shall elect their senators at large. For the colleges, each department within a college elects one senator and the remaining senators allocated to that college are elected at-large by the college. Should any department fail to elect a senator in an election cycle for which it has a

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vacancy, that vacancy will be added to the at-large pool for its college for that election.

6. Executive Secretary

B. The Chair of the Faculty Senate With the consent of the President of the University, the Chair of the Faculty Senate shall preside at all Faculty Senate meetings and chair the Executive Committee of the Senate. Additional responsibilities include serving as the representative of the University of West Georgia to the University System of Georgia Faculty Council; serving as a liaison between Senate and other stakeholders in the University community; setting the agenda for Senate meetings; providing for an orientation and training for new chairs of Senate committees; resolving issues with Senators who do not serve or who resign; casting a vote only in case of a tie; and designating a replacement to preside over Senate meetings in case of absence; and mentoring the current Chair-Elect.

1. Eligibility

In order to run for Chair-Elect of the Senate, a person must be a tenured fulltime faculty member who has served in the Senate within the prior three years and who is not currently Chair or Past-Chair of the Senate

2. Election of the Chair of the Faculty Senate

At the March meeting of the Faculty Senate in the current Chair's first year in office, the Senate shall nominate at least two (2) qualified persons to stand for election as the next Chair-Elect; in conjunction with the spring General Faculty Meeting the University faculty will vote in such a fashion that the winner of the election will have received a majority of votes cast. Ballots will specifically include an option for a write-in candidate. If the newly elected Chair-Elect is currently a member of the Senate, he or she will resign his or her Senate seat (and committee assignments) before assuming the role of the Chair-Elect and will be replaced by an election within the person's respective college or school.

3. Term of Office

The Chair-Elect of the Faculty Senate will begin service on June 1 following his or her election for a one-year term in that position. Consecutively, he or she will automatically serve a two-year term in office as Chair of the Faculty Senate, followed by a one-year term as Past Chair of the Faculty Senate.

4. Support

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To support the effective carrying out of his or her duties, in due recognition of the time commitment of such service, the Chair of the Faculty Senate shall receive reassigned time of one-course per semester or the equivalent. In consultation with the individual's supervisors up through the level of the Provost, there may be an alternative of an equivalent stipend. In the case of reassigned time, the Chair's home department shall be compensated by an amount sufficient to hire a part-time instructor to fill the gap left by the course release.

C. The Responsibilities of the Chair-Elect of the Faculty Senate

The Chair-Elect will serve as an ex officio member of the Faculty senate for one year before taking office as Chair. While serving in the position, the Chair-Elect will learn the responsibilities of the Chair of the Faculty Senate and will be mentored by the current Chair. Responsibilities for the Chair-Elect will include the following: attend monthly Faculty Senate meetings as an ex officio member; attend occasional President's Advisory Council (PAC) meetings; attend one state-level meeting for Faculty Senate leaders during the year. Should the Chair of the Faculty Senate be absent, the Chair-Elect shall preside. Should the position of the Chair of the Faculty Senate become vacant between elections, the Chair-Elect of the Faculty Senate shall fill the vacancy.

D. The Past Chair of the Faculty Senate

After the two year term in office, the Chair of the Senate will serve a one (1) year term as Past Chair, an ex-officio (nonvoting) member of the Senate. The Past Chair will serve on the Executive Committee of the Senate.

E. The Executive Secretary

The Secretary of the General Faculty shall serve as the ex-officio (nonvoting) Executive Secretary of the Senate. His or her duties shall be to prepare and maintain the official records of the Senate, to receive committee reports, to supervise the operational affairs of the Senate, maintain the Senate web site, and serve as a member of the Executive Committee of the Senate.

1. Support To support the effective carrying out of his or her duties, in due recognition of the time commitment of such service, the Executive Secretary shall receive reassigned time of one-course per year or the equivalent. In consultation with the individual's supervisors up through the level of the Provost, there may be

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an alternative of an equivalent stipend. In the case of reassigned time, the Secretary's home department shall be compensated by an amount sufficient to hire a part-time instructor to fill the gap left by the course release

F. The Executive Committee of the Faculty Senate

The Faculty Senate shall include an Executive Committee with the following functions and composition.

1. Functions. The Executive Committee shall have broad responsibility for:

- a. Planning and facilitating the activities of the Senate, including the following functions: assign senators to Senate standing committees and subcommittees; create ad hoc Senate committees and assign senators; assign senators to such non-senate university committees, task forces and search committees as may be needed; propose any legislation to the Senate the Executive Committee may deem appropriate.
- b. Overseeing the election of the officers of the Senate, including receiving nominations, organizing and supervising elections, monitoring compliance, adjudicating challenges, and certifying the results.
- c. Interviewing candidates for university-wide positions and provide evaluations to the appropriate search committees.
- d. Should the Senate Chair, Senate Executive Secretary, and/or Senate Parliamentarian be scheduled for earned research leave, obtain medical leave, or have family leave during their tenure in the position, the Faculty Senate Executive Committee will convene, discuss, and vote upon a replacement from their ranks or nominate and then vote upon a Candidate from the full Senate. The replacement will receive any reassigned time and/or stipend typical of the office as the temporary-serving Senate officer.

2. Composition. The Executive Committee shall be composed of the chairs of the Senate standing committees, the Chair of the Senate, the Chair-Elect or Past Chair of the Senate, the Executive Secretary, the President of the University, and the Provost of the University.

G. Election of the Faculty Senate The following shall be the rules which govern election to the Senate, with the exception that in any year in which a college is reorganized in such a manner as

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to affect the ability to adhere to these rules, the Executive Committee shall have the authority to allow exceptions to these rules as it may deem necessary.

1. Senators shall be elected for a term of three (3) years from the General Faculty, excluding the Officers of Administration named in Article III. Academic department chairs, however, shall be eligible for election. Terms shall be staggered with one-third elected each year. Senators may be re-elected; however, no senator shall be eligible for re-election until at least one (1) year after completion of his or her second consecutive full (three-year) term.
2. In case of a temporary vacancy of at least one semester, a replacement shall be elected by the unit of the absent senator to serve during his or her absence.
3. By February 15th of each year the Executive Secretary shall notify, in writing, the dean or head of each unit and the Provost and Vice President for Academic Affairs of the number of Senate positions to be filled by each unit.
4. All members of a unit who meet the requirements set forth above are eligible to be elected as senators. To be elected a person must receive a majority of the votes cast at a meeting of the members of his or her unit which has been called for that specific purpose. That meeting should be held before April 7th, and must be announced at least two weeks prior to being held. Senators shall be elected on a basis of representative faculty participation, and consistent with the provisions of A (3) above, and shall be inaugurated at the last meeting of the Faculty Senate in spring semester. (The newly constituted Senate and its committees shall begin office the first meeting of Summer semester.) The dean or head of each unit shall notify, in writing, the Chair of the Faculty Senate, the Executive Secretary of the Faculty Senate and the Provost and Vice President for Academic Affairs of the election results by the agenda deadline for the final Spring semester meeting of the Faculty Senate.
5. The composition of the Senate shall be reviewed at least every five (5) years by the Senate Rules Committee. When revisions in numbers or representation are made, the terms of newly elected senators shall be modified, if necessary to one- 24 year, two-year, or three-year terms to maintain a balanced rotating membership among units.
6. Unexpired terms of Chair of the Senate shall be filled by the same procedure used in the initial election.

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H. Standing Committees, Purpose

The Senate shall empower standing committees (listed in I below) to recommend policy and/or procedures on all matters appropriate to their respective areas of concern. In addition to recommending policy on matters within its purview, each standing committee shall be responsible for working with the administration in a liaison capacity to help ensure effective communication with regard to policy implementation. The effective working system of the Senate, then, will consist of the standing committees. The Senate Rules Committee reserves the right to resolve all jurisdictional and procedural questions that might arise among the committees.

I. Standing Committees, Functions

In order to fulfill its purposes with representation from its membership, each standing committee shall set meetings that do not conflict with the contractual obligations of its members.

J. Standing Committee, Membership and Purpose

Each Faculty Senate Committee shall be assigned senators to its membership. Such assignments will be made by the Senate Executive Committee in consultation with the expressed preferences of each Senator.

1. Undergraduate Programs Committee (This charge is being revised this time)

Purpose: to receive and consider requests for modifications to the undergraduate curriculum as specified in the UWG Shared Governance Procedures for Modifications to Academic Programs and to advise the Provost and Vice President for Academic Affairs on said requests; to recommend policies and procedures concerning undergraduate degrees and academic programs (including majors, concentrations and minors) and individual undergraduate courses; to advise on incorporating diversity and inclusion into curricula as appropriate; as well as to review comprehensive program reviews. The Core, Honors, and Interdisciplinary Programs (CHIP) subcommittee of this committee, consisting of four senators and three representatives, will make recommendations about curricula in the stated areas. The members of this subcommittee will be chosen by the committee as a whole.

Membership: ten senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; four administrators: the Registrar and a Provost appointee will sit on the main committee;

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the Dean of the Honors College and the Executive Director 25 of Interdisciplinary Programs will sit on the CHIP subcommittee; one student, appointed by SGA. (Total: 22)

2. Graduate Programs Committee

Purpose: to receive and consider requests for modifications to the graduate curriculum as specified in the UWG Shared Governance Procedures for Modifications to Academic Programs and to advise the Provost and Vice President for Academic Affairs on said requests; to recommend policies and procedures concerning graduate programs, curriculum, admissions, transfers, admission to candidacy, eligibility for graduation, and appeals; to advise on incorporating diversity and inclusion into curricula as appropriate; as well as to review comprehensive program reviews; and to develop policies regarding graduate faculty.

Membership: five senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; three administrators: the Dean of the Graduate School, one appointed by the Provost and the Registrar; one student, appointed by the Dean of the Graduate School. (Total: 16)

3. Academic Policies Committee.

Purpose: to recommend policy and procedures concerning advising, undergraduate admissions, retention, progression and graduation, registration, University calendar, class scheduling, final examination scheduling, testing, advanced placement and other programs regarding dual enrolled students, commencement, and catalog-- including catalog content; to consider undergraduate student petitions for exceptions to academic policy, including graduation requirements, as authorized by the Provost and Vice President for Academic Affairs; and to advise with respect to Admissions, Enrollment Management, Learning Support, Testing, Registrar, Registration and Records. It is recommended that members of this committee also serve as Senate representatives on non-Senate university committees designated for decision making regarding the above items. The chair of the Academic Policies Committee will represent the Senate on the university calendar committee.

Membership: four senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; three

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administrators: the Registrar, one appointed by the Provost, and one appointed by the Senior Diversity Officer; one student, appointed by SGA. (Total: 15)

3. Faculty Development Committee.

Purpose: to recommend policy concerning appointments, promotions, tenure, grievances, discipline and dismissals; to serve as the Faculty Hearing Committee in accordance with the Board of Regents established faculty grievance process; to determine the allocation of UWG funded grant support; to serve in an advisory 26 capacity on faculty and institutional research, institutional diversity, sponsored projects, and other faculty development issues as may be requested by administration; A member of this committee will serve as Senate representative on the Alternative Dispute Resolution Committee. It is also recommended that a member of this committee serve on the university's advisory committee on honorary degrees.

Membership: five senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, the Library; three administrators: one appointed by the Provost and Vice President for Academic Affairs; one appointed by the Senior Diversity Officer; and the University Counsel. (Total: 15)

4. Institutional Planning Committee.

Purpose: to recommend policy concerning University purposes and goals (and to evaluate their degree of suitability and attainment), academic planning and growth, including the integration of technology into the strategic mission of the University, and SACSCOC and specialized accreditations; to advise regarding the development of Quality Enhancement Plans (QEP) and campus development; and to monitor the implementation of the University's strategic plan. It is recommended that members of this committee be invited to represent the Senate on related committees across campus, e.g., QEP.

Membership: four senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; two administrators: the Associate Vice President for Institutional Effectiveness and Assessment and one appointed by the Provost and Vice President for Academic Affairs; one student, appointed by SGA. (Total: 14)

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5. Student Affairs Committee.

Purpose: to serve in an advisory capacity to the Vice President for Student Affairs and Enrollment Management and to recommend policy and procedures concerning financial aid, orientation, housing, health, career and counseling services, student security and safety, student discipline, student publications, student organizations and government, student development, internship programs, and other student matters referred to the committee. It is recommended that members of this committee be invited to serve on related committees across campus, e.g., SAFBA.

Membership: three senators; seven faculty, one elected from each the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; three administrators: one appointed by the Provost and Vice President for Academic Affairs, one by the Vice President for Student Affairs and Enrollment Management, and one by the Dean of the Graduate School; two students, one appointed by SGA and one appointed by the Dean of the Graduate School. (Total: 15)

6. Facilities and Information Technology Committee.

Purpose: to serve in an advisory capacity to the Vice President for Business and Finance and the Vice President for Information Technology and Chief Information Officer; to recommend policy and procedures concerning campus planning and development, auxiliary services, campus security and safety, campus facilities such as telephone services, mail services, technology planning and support, parking and traffic control, physical plant, and environmental and sustainability issues. It is recommended that members of this committee be invited to serve on related committees across campus, e.g., technology committees, Vehicle Incident Review Panel.

Membership: three senators; seven faculty, one elected from the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; three administrators, one appointed by the Provost and Vice President for Academic Affairs; one by the Vice President of Business and Finance; and one by the Vice President of Information Technology and Chief Information Officer; one student, appointed by SGA. (Total: 14)

7. Intercollegiate Athletics and University Advancement Committee.

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Purpose: to serve in an advisory capacity to the Vice President of Business and Finance and Vice President for University Advancement, to recommend policy and procedures concerning athletic admission standards, athletic budgets, program expansion or reduction, and membership in associations; and to oversee the enforcement of conference, association and accreditation rules and regulations; to recommend policy and procedures concerning university public relations, alumni relations, marketing, university events, and convocations; to consult on priorities for fund raising and capital campaigns. It is recommended that members of this committee be invited to serve on related committees across campus, e.g., athletic budget, graduation ceremony planning committee.

Membership: three senators; eight faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing and the Library; and the University's NCAA Faculty Athletics Representative; three administrators: the Director of Athletics; one appointed by the Provost, and one by the Vice President for University Advancement; one student, appointed by SGA (Total: 14)

8. Budget Committee.

Purpose: to serve in an advisory capacity to the Vice President for University Advancement and Vice President of Business and Finance; to review the budget of the University and make recommendations regarding prioritization, distribution, and implementation to the President and the Vice Presidents of the University; and to consult on discussions concerning salaries and benefits.

Membership: four senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; five administrators: the Director of Budget Services and one each appointed by the Provost, the Vice President for Student Affairs and Enrollment Management, the Vice President for Business and Finance, the Vice President for University Advancement; one student, appointed by SGA. (Total: 17)

9. Rules Committee.

Purpose: to review and make recommendations to the Faculty Senate regarding the structures, composition and organizational aspects of the Faculty Senate and its committees and the rules under which they operate; to resolve disputes between

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Senate committees, to recommend clear, transparent, efficient, and effective rules for faculty participation in shared university governance; to consider appeals for cases of alleged violations to the rules; to recommend and to coordinate revisions and updates to the UWG Faculty Handbook, Statutes, Bylaws, Policies, and Procedures, and any operating protocols the Senate establishes.

Membership: four senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; two administrators: the University General Counsel; and one appointed by the Provost. (Total: 13)

10. Diversity and Internationalization Committee.

Purpose: to advise the Senior Diversity Officer; to advise the Center for Diversity and Inclusion; to advise on issues of internationalization; to advise and consult regarding adherence to Title IX requirements; to advise on incorporating diversity and inclusion into curricula as appropriate. One member of the committee will represent Faculty Senate on the Education Abroad Advisory Council. It is also recommended that a member of this committee serve on other related committees across campus, e.g. Presidential Committee on Campus Inclusion.

Membership: three senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; four administrators: one appointed by the Provost; the University General Counsel; one appointed by the Director of International Student Admissions and Programs; and one appointed by the Senior Diversity Officer; one student, appointed by SGA (Total: 15)

11. Teaching, Learning, & Assessment Committee.

Purpose: to advise the Provost and Vice President for Academic Affairs and the Vice President for Information Technology and Chief Information Officer; to consult with ITS regarding issues related to instruction and research on campuses and online; to advise and assist with QEP implementation; to advise the Center for Teaching and Learning; and to advise the Executive Director of Extended Learning (eCore, continuing education, distance and distributed education, satellite campuses.) It is recommended that members of this committee be invited to serve on related

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committees across campus, e.g., technology fees committee, assessment committee.

Membership: three senators; seven faculty, one elected from each of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; four administrators: one appointed by the Provost and Vice President for Academic Affairs, one appointed by the Vice President for Information Technology and Chief Information Officer, one appointed by the Executive Director of Extended Learning, and the Director of Assessment; one student, appointed by SGA. (Total: 15)

A. Standing Committees, Restriction on Membership

1. The Executive Committee shall assign Senators from its eligible members to each standing committee. The administration members designated in Article IV, section F (excluding those identified by role in the statutes) shall be appointed by the Provost and Vice President for Academic Affairs. The undergraduate students shall be chosen in the manner determined by the Student Government Association General Assembly. Graduate students shall be appointed by the Dean of the Graduate School.
2. The President, Provost and Vice President for Academic Affairs, Chair of the Senate, and Executive Secretary of the Senate shall not be eligible to serve on the standing committees of the Senate, except in an ex-officio (nonvoting) capacity, and no faculty representative shall serve on more than one committee.
3. The faculty representatives on the committees shall be elected from faculty excluding the Officers of Administration named in Article III. Academic department chairs, however, shall be eligible for election. The faculty representation, including senators, on each committee shall be assigned to various committees as outlined in F above.
4. The Executive Secretary shall notify, in writing, the Chair of the Senate, the Deans of the five colleges (COSM, COSS, COAH, RCOB, COE), the School of Nursing, and the Library; and the Provost and Vice President for Academic Affairs of the number of committee positions to be filled by each unit. Such notification shall be made by February 15th.

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5. Election of non-senators to committees shall proceed in each of the following seven units: the College of Arts and Humanities, the College of Sciences and Mathematics, the College of Social Sciences, the College of Business, the School of Nursing, the College of Education and the Library. The faculty of each unit shall elect its representatives by whatever rules that unit has approved for doing so, no later than April 15. The deans or heads of the units shall report the results of the election, in writing, to the Chair of the Faculty Senate, the Executive Secretary to the Faculty Senate and to the Provost and Vice President for Academic Affairs before the agenda deadline for the last Faculty Senate meeting of Spring semester. Administrative, ex officio appointments will be likewise reported.

B. Terms of Office for Committee Members

1. Elected members shall serve a two-year term and shall serve no more than two full terms consecutively on the same committee. Exceptions can be made upon reorganization/recomposition.
2. Newly elected members will assume their term effective June 1.
3. Senate members ordinarily shall serve on the same committee until completion of their terms.
4. Unexpired terms due to permanent loss of a committee member shall be filled by election from the unit of the member whose term is to be filled. In case of temporary vacancy of at least one (1) semester, a replacement shall be elected by the member's unit to serve during the absence of the elected committee member.

C. Standing Committee Recommendations

1. Recommendations from standing committees shall routinely be presented to the full Senate. The Senate by majority vote may submit such recommendations to the President for his or her approval, or refer them back to appropriate committees for further consideration, providing appropriate reason(s) for nonacceptance. The Senate shall develop effective written means of communicating all actions to the General Faculty. On petition of twenty five (25) percent of the General Faculty, the President of the University shall call the General Faculty into special session to consider any action of the Senate, provided notice and agenda of the meeting

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are given to each member of the General Faculty at least five (5) days before the date of such meeting.

2. Upon receipt of a recommendation from the Senate, the President within thirty (30) days, shall either approve or disapprove the recommendation. The recommendations will become official policy when approved by the President, except when approval by the Chancellor or Board of Regents is required. If a recommendation from the Senate to the President is not accepted, the President shall report in writing to the Senate his or her reasons for rejecting the recommendation and upon two-thirds vote of the Senate the matter shall be referred to the General Faculty for consideration and recommendation.

D. Ad Hoc Committees, Subcommittees and Task Forces

The Senate or Executive Committee may appoint ad hoc committees. Also each standing committee of the Senate may appoint ad hoc subcommittees or task forces to meet its charge.

SECTION 2. Equal Opportunities of Employment, Affirmative Action Plan

The University of West Georgia is an equal opportunity educational institution. The University of West Georgia does not discriminate against any employee or applicant for employment on the basis of race, color, sex, religion, creed, age, sexual orientation, disability, national origin, or veteran status regarding hiring, tenure, promotion, or annual or periodic performance evaluations.

SECTION 3. Right to Redress

Any faculty member, administrative officer, or employee of the University who believes that his or her rights have been invaded or ignored by any other faculty member, administrative officer, or employee of the University, and who is unable to obtain within his or her own college or activity redress which is satisfactory to him or her, may appeal formally for redress through established channels to the President. If the President's decision does not settle the matter to his or her satisfaction, he or she may present to the President a formal appeal to the Board of Regents as provided in Article IX, By-Laws of the Board of Regents.

Section 4. Modification

Modifications of the above provisions in SECTIONS 1 and 2 of this article may only be made through a vote of the General Faculty which may be taken either at a physical meeting or by

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means of electronic or other written forms of balloting, notice of the motion to be voted upon shall be posted and distributed to the faculty at least 10 university business days within the Fall or Spring semesters in advance of the vote. Votes outside of meetings shall be cast over a period of no fewer than 5 university business days within the Fall or Spring semesters. The motion will have passed if it receives a majority of the votes cast.