

## Graduate Programs Committee September Meeting Minutes

Approved: Wednesday, 3 October 2018

Meeting Date: Wednesday, 5 September 2018

Meeting Time and Location: 1P-3P in TLC 3205

**Attendance:** Colleen Vasconcellos, Abdollah Khodkar, Ben Geyer, Judy Ruvulcaba, Adrian Austin, Denise Overfield, Clay Drummond, Shelley Rogers, Jill Drake, David Nickell, Patrick Erben (for Rebecca Harrison), Alicia Freed, Adriana D'Alba, Mai Naito, Lama Farran, Janet Genz

### I. Chair's Announcements

- April 2018 Meeting Minutes were approved via email by GPC members on 5 May 2018
- Call for Volunteers: GPC Representative, Graduate School Advisory Committee.
  - With no volunteers at present, the Chair will email the committee by Friday, September 7, in order to request volunteers for this seat. GPC intends to have a representative by the next Graduate School Advisory Committee meeting in September.

### II. Course/Program Additions, Modifications, Deletions

#### ACTION ITEMS:

#### A. Graduate School

##### 1. Graduate Faculty Approval Policy

**Originator:** Denise Overfield, Dean of the Graduate School

**Request:** Modify Current Approval Policy

**Action:** **Passed/Approved**

**Details:** The current process for appointing faculty to graduate faculty status varies somewhat across colleges. It appears, however, that it is a separate process from that which is involved in hiring and reviewing credentials. It is not unusual for a department chair to overlook this process. The purpose of this draft policy is to reduce the amount of paperwork involved in granting Graduate Faculty status. Upon approval of this policy, all tenure track and tenured faculty at the University of West Georgia will automatically become members of UWG's Graduate Faculty. Non-tenure track, limited term, and permission to teach faculty must submit the Affiliate Graduate Faculty Appointment Form with a current CV and a statement describing the special expertise that the faculty member brings to the position directly to the Graduate School. The Graduate School will house the application form, and intends to create a database of all Affiliate Graduate Faculty complete with date of appointment. Request for graduate faculty appointment must be submitted upon appointment and renewed every three years. If approved by the Faculty Senate, this policy will go into

effect once the university President accepts the approved minutes of the September 2018 Faculty Senate meeting.

## **B. College of Education**

### **1. MEDT 7491: Impl Assess & Eval of Onln Lrn**

**Long Course Title:** Implementation, Assessment, and Evaluation of Online Learning

**Originator:** Lara Willox. Adriana D'Alba presented the course proposal.

**Request:** Add

**Action:** **Passed/Approved**

**Details:** This new course supports the GaPSC requirements for the Online Teaching endorsement. This course will be the third taken in a sequence of four to earn the endorsement. The course is focused on the implementation, assessment and evaluation of online learning. This is core knowledge for a potential online teacher.

### **2. MEDT 7492: Ldrshp & Admin of Onln Lrng**

**Long Course Title:** Leadership and Administration of Online Learning and e-Learning

**Originator:** Lara Willox. Adriana D'Alba presented the course proposal.

**Request:** Add

**Action:** **Passed/Approved**

**Details:** This is the final course in the Online Learning endorsement. This course focuses on leadership and policy understanding and will be the final in a sequence of four. Upon completion of the four courses a Media student or other education student would earn an online learning endorsement which is added to a teaching certificate.

## **INFORMATION ITEMS:**

### **A. College of Education**

#### **1. Program Evaluation Certificate**

**Originator:** Department of Leadership, Research, and School Improvement

**Request:** Deactivate Existing Program

**Action:** **Passed/Approved**

**Details:** The certificate will be deactivated due to lack of interest. Internal interest (embedding the certificate into existing programs) has changed, and external (outside UWG) interest has been lacking. The courses will remain active since some programs may use them as elective options. The Registrar's Office confirms that there are no students enrolled in the program.

## 2. Speech Language Pathology, M.Ed.

**Originator:** Lama Farran , Program Coordinator. Dr. Farran presented the information item and rationale.

**Request:** It is proposed that the admission requirements be amended to remove the “3 year option for applicants who do not have an undergraduate degree in Speech-Language Pathology.”

**Action:** **Passed/Approved**

**Details:** The requested revisions are needed to ensure that students who enter the Speech-Language Pathology graduate program have an undergraduate degree in speech-language pathology, which better prepares them to meet the rigorous academic content and clinical practica. This degree is required for a successful program completion and constitutes one of the key requirements for independent clinical practice post-graduation. It is built on a foundation of undergraduate courses in communication sciences and disorders/speech-language pathology that address the requisite knowledge and skills mandated by certification standards of the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA). Students who enter the graduate program without a background in speech-language pathology are less likely to meet other requirements for state licensure and American Speech-Language-Hearing Association (ASHA) certification. These modifications will help streamline the application process.

## III. New Business

### C. Curriculog Proposal Requirements

Since the change from CSS to Curriculog, there is now a move to make sure that all proposals include a list of assessable learning outcomes in their proposals in order to meet SACS requirements. There will be more discussion about this at the Faculty Senate Executive Committee meeting and within other Faculty Senate subcommittees, and the GPC Chair will update GPC committee members with more information when available.

**Adjourn: 1:53P**

Minutes respectfully submitted by Colleen Vasconcellos