

Graduate Programs Committee (GPC)
Agenda for 11/6/14 meeting at 3:00pm (SON Room #200)

GPC Members present: Susan Hall Webb, Lama Farran, Anja Remshagen, Lynn Anderson, Hema Ramanathan, Christy Berding, Toby Ziglar, and Susan Welch
Guests: Margaret Parrish, O.P Copper, Dawn Putney, Dan Williams, Jim Mayer, and Robyn Huss

1. Minutes: 10/2/2014

Any Changes, Additions, Modifications

Action: Approved

2. Course/Program Additions, Modifications, Deletions:

A. College of Science and Mathematics

1. Course Proposals:

a. Geosciences Department

- i. Course: GEOL 7203 Oceanography for Teachers (Originator Bush, David)
Presents fundamental principles, concepts, and information about the oceans for science and non-science teachers. Emphasis will be placed on development of teaching tools for application in the classroom.

Request: Add.

Rationale: We've been offering oceanography for teachers course for several years as "Selected Topics in Geology" courses. Request is to create a course with an officially assigned course number.

Action: Approved

B. College of Arts and Humanities

1. Course Proposals:

a. History Department

- i. Course: HIST 5505 American Foreign Policy since 1898 (Originator Williams, Daniel) This course is designed as a graduate reading course in American foreign policy. This course will discuss the foreign policy process, the history of American foreign policy and its traditions since 1898, and a variety of approaches to understanding foreign policy. The goal of the course is to provide students with the theoretical and analytical tools needed to understand the history and current processes of American foreign policy. The course will incorporate current events in American foreign policy, as well as historical

discussion, as a means of demonstrating the academic concepts of the course in practice.

Request: Add

Rationale: This course is a new graduate course that will be cross-listed with POLS 5505 and offered in conjunction with our newly proposed HIST 4505 / POLS 4505 course. This proposal has the support of the POLS department. Our contact in the POLS department is Dr. Greg Dixon (gdixon@westga.edu), who will be teaching sections of this new cross-listed course in the POLS department.

Action: Approved

C. College of Education

1. Course Proposals:

a. COE Doctoral

- i. Course: EDSI 7385 Special Topics in School Improvement (Originator Parrish, Margaret) Studies of topics to engage graduate students with contemporary issues and concerns related to school improvement. Description of specific course to be inserted at time of offering. May be repeated for credit.

Request: Add

Rationale: To allow School Improvement doctoral students the opportunity to take a Special Topics course as needed.

Action: Approved

b. Leadership and Instruction

- i. Course: SEED 7265 Advanced Instructional Strategies for the 21st Century Classroom (Originator Huss, Robyn) This course is designed for continued professional growth of teachers as they investigate and evaluate best practices in the teaching of English, social studies, science, math, business, or other fields, with a focus on developing instructional strategies and curriculum that maximize the potential of 21st Century technologies to meet the needs of all learners. This course includes a field experience component that focuses on the use of online teaching platforms for instruction.

Request: Add

Rationale: This course will be a content pedagogy course requirement on the revised SEED MEd program sheet. The Advanced Instructional Strategies courses that have subject-specific titles are being replaced on the SEED MEd program sheet by this combined course to streamline best-practice approaches to teaching. GA PSC requirements are met for this content pedagogy course by including the specific content areas in the course description and by specifying in assignments, such as the unit plan, that students will complete assignments according to their content area of certification. This course will also be listed as an elective for students in the SEED MAT program.

Action: Approved

2. Program Modification

a. Educational Technology and Foundations

- i. Program: Master of Education with a Major in Media (School Library Media). (Originator: Cooper, O. P.) MEDT 7461 Instructional Design is moved into the Instructional Technology certification section. MEDT 7464 Designing Technology Enhanced instruction is moved into the Instructional Technology core. MEDT 6463 Cataloging is deleted so that students can take a course toward the Instructional Technology certification – content is merged into MEDT 7478. MEDT 6466 Media Program is deleted so that students can take a course toward the Instructional Technology certification – content is already covered in other courses. MEDT 7478 Automating the School Media Center – title changed to Cataloging and Automating, objectives changed, references updated, content and assignments updated. EDLE 6322 Curriculum for Educational Leaders is replaced with CURR 6575 Curriculum Trends and Issues – currently going through the approval process. The word Track is replaced with the word Concentration to match the wording in Banner.

Request: Modify

Rationale: Modifications will allow candidates to be eligible for certification in both school library media and instructional

technology fields within the 36-hour master's program. This change will make us more competitive with other institutions. This modification will add a third concentration choice of School Library Media / Instructional Technology, and will need to be built into Banner as a concentration.

Action: Approved

- ii. Program: Post-Baccalaureate Non-Degree Initial Certification in Media (School Library Media). (Originator: Cooper, O. P.). MEDT 7461 Instructional Design is moved into the Instructional Technology certification section. MEDT 7464 Designing Technology Enhanced instruction is moved into the Instructional Technology core. MEDT 6463 Cataloging is deleted so that students can take a course toward the Instructional Technology certification – content is merged into MEDT 7478. MEDT 6466 Media Program is deleted so that students can take a course toward the Instructional Technology certification . MEDT 7478 Automating the School Media Center – title changed to Cataloging and Automating, objectives changed, references updated, content updated. EDLE 6322 Curriculum for Educational Leaders is replaced with CURR 6575 Curriculum Trends and Issues – currently going through the approval process. The word Track is replaced with the word Concentration to match the wording in Banner.

Request: Modify

Rationale: Course requirements have been updated to reflect more current content.

Action: Approved

- iii. Program: Master of Education with a Major in Media (Instructional Technology). (Originator: Cooper, O. P.). MEDT 7461 Instructional Design is moved into the Instructional Technology certification section. MEDT 7464 Designing Technology Enhanced instruction is moved into the Instructional Technology core. MEDT 6463 Cataloging is deleted so that students can take a course toward the Instructional Technology certification – content is merged into MEDT 7478. MEDT 6466 Media Program is deleted so that students can take a course

toward the Instructional Technology certification – content is already covered in other courses. MEDT 7478 Automating the School Media Center – title changed to Cataloging and Automating, objectives changed, references updated, content and assignments updated. EDLE 6322 Curriculum for Educational Leaders is replaced with CURR 6575 Curriculum Trends and Issues – currently going through the approval process. The word Track is replaced with the word Concentration to match the wording in Banner.

Request: Modify

Rationale: Modifications will allow candidates to be eligible for certification in both school library media and instructional technology fields within the 36-hour master's program. This change will make us more competitive with other institutions. This modification will add a third concentration choice of School Library Media / Instructional Technology, and will need to be built into Banner as a concentration.

Action: Approved

- iv. Post-Baccalaureate Non-Degree Certification in Media (Instructional Technology). (Originator: Cooper, O. P.). MEDT 7461 Instructional Design is moved into the Instructional Technology certification section. MEDT 7464 Designing Technology Enhanced instruction is moved into the Instructional Technology core. MEDT 6463 Cataloging is deleted so that students can take a course toward the Instructional Technology certification – content is merged into MEDT 7478. MEDT 6466 Media Program is deleted so that students can take a course toward the Instructional Technology certification . MEDT 7478 Automating the School Media Center – title changed to Cataloging and Automating, objectives changed, references updated, content updated. EDLE 6322 Curriculum for Educational Leaders is replaced with CURR 6575 Curriculum. Trends and Issues – currently going through the approval process The word Track is replaced with the word Concentration to match the wording in Banner.

Request: Modify

Rationale: Course requirements have been updated to reflect more current content.

Action: Approved

D. Richards College of Business

1. Course Proposals:

a. Marketing and Real Estate

- i. Course: MKTG 6833 Sustainable Business Development (Originator, Talpade, Salil M.). This is an advanced business course in sustainability. It examines sustainability concepts in various businesses and industries. Students will explore the challenges and opportunities that businesses face when becoming "greener" and integrating sustainability practices throughout the supply chain. In addition, students will learn about alternative enterprise models and the effect of value-producing sustainable business practices in both local and global business settings.

Request: Add

Rationale: This course is being introduced as part of the Southwire Sustainable Business Honors program in the Richards College of Business.

Action: Approved

3. Unfinished business from 2013-14 GPC:

A. Electronic Submission of Theses and Dissertations via ProQuest Subcommittee

B. Graduate Student Summer Library Privileges Subcommittee

A. Senate – Graduate Programs Committee... 2014-2015 Members List:

	Senate Members	
Welch, Susan (Chair)	swelch@westga.edu	Senate – SON (2015)
Hall, Susan	sehall@westga.edu	Senate – RCOB (2015)
McCord, Dawn	dmccord@westga.edu	Senate-COAH (2017)
Farran, Lama	lfarran@westga.edu	Senate- COE (2017)
Remshagen, Anja	anja@westga.edu	Senate- COSM (2017)
	Faculty Members	
Payne, Greg	gpayne@westga.edu	Faculty – COSM (2015)
Malone, Kareen	kmalone@westga.edu	Faculty- COSS (2016)
Anderson, Lynn	landerso@westga.edu	Faculty- COAH (2015)

Pridmore, Jeannie	jpridmor@westga.edu	Faculty – RCOB (2015)
Ramanathan, Hema	hramanat@westga.edu	Faculty – COE (2015)
Berding, Christy	cberding@westga.edu	Faculty- SON (2016)
Lankford, Shirley	slankfor@westga.edu	Faculty- Library (2016)
	Administrator	
Gantner, Myrna	mgantner@westga.edu	Administrator - Academic Affairs (2015)
Ziglar, Toby	tziglar@westga.edu	Administrator- Director of Graduate & International Admissions
	Student	
Vacant		
GPC Email list: swelch@westga.edu, sehall@westga.edu, dmccord@westga.edu, lfarran@westga.edu, anja@westga.edu, gpayne@westga.edu, kmalone@westga.edu, landerso@westga.edu, jpridmor@westga.edu, hramanat@westga.edu, cberding@westga.edu, slankfor@westga.edu,		

mgantner@westga.edu, tziglar@westga.edu		
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B. GPC/Senate Agenda Meeting Schedule... 2014-2015:

GPC Meetings (Thursdays)	GPC Location/Time	Senate Agenda Deadline	Senate & Exec. Committee Meetings	Senate Meetings Location/ Time	Executive Committee Location /Time
Dates	SON 200	Dates	Dates	Location TBA	Location TBA
9/4/14	3:00 – 5:00	9/5/14	9/12/14	3:00pm	2:00pm
10/2/14	3:00 – 5:00	10/3/14	10/10/14	3:00pm	2:00pm
11/6/14	3:00 – 5:00	11/7/14	11/14/14	3:00pm	2:00pm
*11/20/14	3:00 – 5:00	11/21/14	12/5/14	3:00pm	2:00pm
1/15/15	3:00 – 5:00	1/16/15	1/23/15	3:00pm	2:00pm
2/19/15	3:00 – 5:00	2/20/15	2/27/15	3:00pm	2:00pm
3/12/15	3:00 – 5:00	3/13/15	3/27/15	3:00pm	2:00pm
4/16/15	3:00 – 5:00	4/17/15	4/24/15	3:00pm	2:00pm
6/11/15	3:00 – 5:00	6/12/15	6/19/15	3:00pm	2:00pm
7/9/15	3:00 – 5:00	7/10/15	7/17/15	3:00pm	2:00pm
*Note: This meeting will be confirmed based upon any open agenda items as of					

Wednesday, 11/19/14.					
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C. In order to review program related submissions, please go to:

Graduate Programs Review Site: <https://apps.westga.edu/catalog/>

- Use Your Email login...
- Select:
 - o Programs
 - o Query Submittals
 - o Status Drop-down
 - § Pending
- o From the list, Click on the “View” link of each program you wish to review.

D. Revised Shared Governance Procedures:

The process of notification and approval for the creation/modification of academic programs and curriculum is outlined below (*this describes the areas of responsibility of the Graduate Programs Committee (GPC)*):

1. **The following are *actions items* by the Senate and appropriate Senate Subcommittees:**
 - o New academic programs and new courses (degrees, majors, minors, concentrations, certificates, etc...)
 - o Changes to a course level (i.e. changing from 3000 to 4000 level)
 - o Adding to or removing a course from the Core Curriculum
 - o Changes to course prerequisites that span across colleges
 - o Modifying the requirements to complete an academic program, including core curriculum
 - o New or modified concentrations within a degree program
2. **The following are *information items* for the Senate:**
 - o Modifications to XIDS courses (Action Item by the Committee)
 - o Changes in admission standards for an academic program
 - o Suspending (deactivating) or eliminating (terminating) academic programs
 - o Offering an existing academic program more than 95% online

- o Offering an approved academic program more than 50%, but less than 95% online
- 3. The following are *reviewed by the Senate graduate and undergraduate programs committees* to assure quality of academic programs
 - o Comprehensive Program Reviews
 - o Academic program and core curriculum learning outcome assessments
- 4. The following are *not items considered* by the Senate and should be reported directly to office of the Provost:
 - o Modifications/additions/deletions to existing academic program learning outcomes, excluding core curriculum
 - o Offering less than 25% or 25-50% of an academic program at an off-site location or online (separate notifications for each change)
 - o Minor modifications to courses including : course name, description, course learning outcomes, and prerequisites within a college or school
 - o Creation or modifications of assessment artifacts
 - o Moving an approved course to online delivery (including both “D” and “N” sections)