

UNIVERSITY OF WEST GEORGIA
Faculty Development Committee
Meeting Minutes

DATE: 9/30/14 **MEMBERS ATTENDING:** Ajith DeSilva, Lisa Connell, David Boldt, Dan Williams, Mary Kassis, Barbara Kawulich, Charlie Sicignano, Louis Howe, Michael Keim (chair)

Not in Attendance: Joe Hendricks, Joan Carlisle, Myrna Gantner

Agenda	Discussion	Action
I. Introductions of FDC members	Round-robin self-introductions followed.	
II. Old Business		
a. Approval of Minutes from 1.17.14	Minutes reviewed	Minutes approved
b. Faculty Handbook Section 103.02 Procedures	Chair presented suggested revision to 103.02 to remove remaining reference to previous "Evaluation of Effective Teaching" document in 103.05 and 103.06 from "three" to "two."	Motion to send change to full Faculty Senate carried.
III. New Business		
a. Promotion and Tenure Clock i. 103.0301 Time Limitations – Promotion (p16) ii. 103.0402 Time Limitations - Tenure (p21)	Tenure process seems clearly delineated in Faculty Handbook. However, there still remains some difference in interpretation between colleges/deans as to promotion clock. Moved to invite Provost Micheal Crafton to next meeting for clarification of his position.	Dr. Crafton invited to attend next meeting, and he accepted.
b. Student Evaluations (P&T)	Concerns over consistency of questioning on evaluations between online and face-to-face course delivery. Also, some concern about low response rates and how that may affect overall scores of student evaluations as it impacts P&T voiced.	
c. Grievances	David Boldt presented historical perspective on past Grievance Committees as subcommittees within FDC. Questions concerning training/preparedness for charge discussed.	
d. Family Leave Act Time	Discussion produced some anecdotal support from Mary Kassis and Dan Williams for consideration for action on this charge.	
e. Moving Expenses Reimbursement	Not undertaken	
f. New Meeting Site	Meeting will remain in Education Annex Room 120 for Tuesday, October 28, 2014 at 11:00am	
g. Other business	None	
IV. Meeting Adjourned	Motion for adjournment	Meeting adjourned.